

Ref. SLP/PA  
20 November 2018

Dear Parent/Carer

### **KS3 Christmas Disco**

I am pleased to share with you details about the forthcoming Key Stage 3 Christmas Disco which will take place at the academy on Friday, 21 December 2018 from 4:30 to 6:15pm. Tickets can be purchased from Mr Colliver or Mrs Tapper in the Dining Hall during break and lunchtime or from the Finance Office before or after school, and will be charged at £2 each. Please note, students must purchase a ticket in advance. Students without a ticket will not be granted entry. A selection of refreshments will be available to purchase at the event with all proceeds going towards the Year 11 Prom.

This end of year festive event is open to all Year 7 and 8 students. Attendance to the event will be dependent upon the following criteria being met:

- A student **must not receive more than four C4s** between the date of this letter and 21 December 2018
- A student **must not receive a C5, C6 or fixed term exclusion**

Students who do not meet the above criteria will not be eligible to attend and, where a ticket has been purchased, a refund will be given.

Should you have any questions or wish to discuss this letter, please contact Mrs Tapper or Mr Colliver, Learning Managers, at the academy using the above contact details.

Yours faithfully

Mr Andrew Downing  
**Principal**