

24 March 2020

Outwood Academy City

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Principal: Mr Andrew Downing

Parent/Carer of NAME

ADDRESS

Dear Parent/Carer of STUDENT NAME,

It is of the utmost importance to me, Outwood Academy City and Outwood Grange Academies Trust that we do everything we can to support children and families entitled to Free School Meals. This is clearly challenging when we are being asked to close schools to all but a few pupils, but I trust the arrangements detailed below will provide some benefit in these difficult circumstances.

Today we are posting you an Asda reloadable voucher for every currently eligible child attending Outwood Academy City. We have opted for re-loadable cards to ensure that these can continue to be used and topped up regularly pending further Government advice, or until another alternative is available.

We currently anticipate that this will mean cards will be topped up with £11.50 each Monday that the school remains closed but will update you if this changes. Initially the cards are pre-loaded with £5 and will be topped up after they have been distributed to ensure the full weekly amount is provided.

Thank you for your support and I hope the arrangements detailed above are useful to you. If you need any further support during the period when the Academy is closed, the following services are available to assist you:

- enquiries@city.outwood.com
- <https://www.city.outwood.com/mental-wellbeing>
- <https://www.sheffield.gov.uk/home/schools-childcare/school-meals>

Yours faithfully



Andrew Downing

Principal